

Final notice of 2023 Annual General Meeting

Kia ora Pinnacle GP members,

FINAL notice is hereby given that the Annual General Meeting of PINNACLE INCORPORATED will be held on **Tuesday, 28 November 2023**, at 6.00pm at Pinnacle Offices, 711 Victoria Street, Ground Floor, River Room, Hamilton for the purpose of transacting the following business.

Ordinary business

1. **Welcome from the Chair**
2. **Apologies**
3. **Minutes of the previous meeting**
To confirm the minutes of the previous Annual General Meeting held Thursday, 24 November 2022.
4. **Chair's report**
To receive the report from the Chair.
5. **Annual performance report**
To receive the annual performance report.
6. **Audited financial statements**
To receive, consider and adopt the Society's financial statements for the year ended 30 June 2023.
7. **Election of Executive Committee**
To elect the Executive Committee Members of the Society.

The current Executive Committee is made up of five GP representatives and four Independent Directors.

The current GP members are:

1. Dr Brendon Eade, GP representative
2. Dr Fiona Loan, GP representative
3. Dr Hayley Scott, GP representative
4. Dr Kiyomi Kitagawa, GP representative
5. Dr Gishani Egan, GP representative

Dr Brendon Eade, Dr Hayley Scott, Dr Kiyomi Kitagawa and Dr Gishani Egan will continue in office for the next financial year.

Dr Fiona Loan will retire by rotation and is available for re-election.

A nomination form has been received for Vui Dr Tamatoa Blaiklock from Hamilton East Medical Centre.

8. **Auditors**
To re-appoint KPMG as auditors and to authorise the Executive Committee to fix their remuneration.

9. Honoraria

To authorise the Executive Committee to set the honoraria to be paid.

The Executive Committee have recommended that the honoraria for the coming year be set at the same level as 2022; being a maximum of \$300,000 per annum, to be divided in such proportions as they may determine and adjusted on a yearly basis using the “cost pressures adjustment” the government funding adjustment.

The above honoraria includes honoraria for the Executive Committee and the following subcommittees:

- Pin Inc. Finance Audit and Risk Committee
- Pin Inc. Regional Rural Advisory Group
- Pin Inc. Te Taumata Hauora

10. General Business

To transact any other business which, in conformity with the constitution, may be properly brought forward at an annual general meeting.

Voting

All full members are entitled to attend but only fully paid up members may vote.

Proxies

Any full member entitled to attend and vote at the above meeting may vote either by being present in person or by proxy. A proxy must be appointed by a written notice signed by the member and returned to the Pinnacle Office, PO Box 983, Hamilton no later than 9.00am Friday, 24 November 2023. A proxy form has been enclosed with this final notice of the Annual General Meeting.

Thank you

BY ORDER OF THE EXECUTIVE COMMITTEE



Dr Brendon Eade
Deputy Chair



Craig McFarlane
Independent Chair

Proxy

Proxies must be received **by 9.00am, 24 November 2023** to Liz Miller via email on liz.miller@pinnacle.health.nz

I, _____ of _____ being a member of Pinnacle Incorporated, hereby appoint _____ or failing him/her, _____ as my proxy to vote for me on my behalf at the annual general meeting of the society to be held on the 28th day of November 2023 and at any adjournment thereof.

I instruct my proxy to vote as follows **[delete all but one as appropriate]**:

1. For all the below mentioned motions; or
2. Against all the below mentioned motions; or
3. As instructed below; or
4. As my proxy thinks fit.

Please note:

1. See the requirements for completion and return of a valid proxy set out in the Notice of AGM.
2. The Chairperson of the general meeting is willing to act as proxy and may be appointed by inserting above 'The Chairperson of the AGM'.

Resolutions

*Place an "x" in the appropriate box	*For	*Against
Ordinary Business:		
1. To receive, consider and adopt the Society's financial statements for the year ended 30 June 2023.		
2. To re-appoint KPMG as auditors and to authorise the Executive Committee to fix their remuneration.		
3. To authorise the Executive Committee to set the honoraria to be paid.		

Nomination

Vote for one candidate.

*Place an "x" in the appropriate box	Vote
Dr Fiona Loan (re-election)	
Vui Dr Tamatoa Blaiklock	

Signed this _____ day of _____ 2023

Signature of Member

Signature of Witness