MEETING NAME	Pinnacle Incorporated Annual General Meeting		
DATE	Tuesday, 26 November 2024	START TIME	6.01pm
VENUE	Pinnacle Offices, Ground Floor, River Room and via video conference		
MEMBERS PRESENT (VOTING RIGHTS	**Executive Committee GP members** Dr Kiyomi Kitagawa (KK) Dr Brendon Eade (BE) Dr Gishani Egan (GE) Dr Tamatoa Blaiklock (TB)		**Pinnacle GP members** Dr Frank Cullen Dr Tariq Ali, NorthCare Dr Steven Lillis, Student Health Services *Dr David Maplesden via proxy* *Dr John Duncan via proxy* *Dr Steve French via proxy* *Dr Lauren McErlean via proxy* *Dr Chelsea Cheah via proxy* *Dr Denise Porter via proxy* *Dr Aurora Alessi via proxy* *Dr Andrea Lattarulo via proxy* *Dr Bala Newton via proxy* *Dr Kerry Macaskill-Smith via proxy* *Dr Jonathan Phillips via proxy* *Dr Trudi Zillkies via proxy* *Dr Paddy Bhula via proxy*
IN ATTENDENCE	**Pin. Inc Executive Committee non-GP members** Amit Prasad (AP), Chair		**Pinnacle Incorporated** Justin Butcher (JB), Chief Executive Officer Katie Latimer (KL), Deputy CEO Dr Jo Scott-Jones (JSJ), Clinical Director Avi Chand (AC), GM Corporate Liz Miller (LM), Governance Lead
APOLOGIES	Dr Bala Newton, Michelle Nathan and Manu Sione		

ITEM	DISCUSSION POINTS	NOTED IN DISCUSSION	OUTCOME	ACTION	RESPONSE	UPDATE
1	Welcome	The Chair welcomed members to the Pinnacle Incorporated Annual General Meeting. JSJ opened the meeting with a karakia. Welcome to Dr Frank Cullen, Dr Steven Lillis and Dr Tariq Ali for joining in person.				
2	Apologies	Apologies were received from Dr Bala Newton, Michelle Nathan and Manu Sione.	**MOTION**: That the apologies be sustained. **MOVED**: AP **SECONDED**: TB **CARRIED**			
3	Quorum	The Chair confirmed that a quorum had been reached. It was noted that a quorum was at least 15 full members in person or via proxy; including Executive Committee GP members.				
4	Minutes of the previous meeting	The Chair reported that the minutes of the previous AGM held on Tuesday, 28 November 2023 were distributed prior to the meeting. The minutes were taken as read and any questions were invited from members present at the 2023 AGM.	**MOTION:** That the minutes of the Pinnacle Incorporated Annual General Meeting held Tuesday, 28 November 2023 be accepted as a true and accurate record of the meeting. **MOVED:** AP **SECONDED:** GE **CARRIED**			

5	Annual report	The Chair stated that the annual report was distributed prior to the meeting. • The Chair started by thanking everyone, the board members, network, Justin and the exec team. • Acknowledged the challenging backdrop with Te Whatu Ora. • Despite this, the Board, Leadership Team, and network have demonstrated resilience and responded effectively. • Strategy development involved wide consultation and is now in execution phase. • The Board will continue to monitor and track strategic initiatives closely. • Strategic relationships remain essential and will be maintained to support progress. • Positive developments in engagement with mana whenua and tangata whenua, with active relationships with iwi and IMPBs. • Commitment to Māori health equity acknowledged as a long-term journey requiring ongoing effort. • The joint venture with Kaute Pasifika was formalised this financial year, with foundational work completed earlier; Board expressed pride in this partnership. • The Board is strong, values diverse perspectives, and is prepared for the challenges ahead.	**MOTION:** That the business annual report is adopted. **MOVED:** AP **SECONDED:** TB **CARRIED**		

		• Concern raised by SL regarding Te Whatu Ora's indication that PHOs may not have a future role. • Justin Butcher responded that the post-election Health Minister is supportive of PHOs and has expressed a desire to strengthen them. • Ongoing national work is exploring future PHO models, with key questions still under consideration. • Confidence expressed in the positioning and influence of PHOs due to work undertaken over recent years. • Acknowledgement of sector collaboration, including strengthened relationships with other PHOs, joint efforts in locality development and emergency response (e.g. cyclone) and a strategic shift noted from competition to collaboration across PHOs.				
6	Financial statements	The Chair stated that the financial statements, were available upon request prior to the meeting. The Chair invited questions from those present. There were no questions raised.	**MOTION:** That the financial statements are adopted. **MOVED:** AP **SECONDED:** GE **CARRIED**			
7	Election of Executive Committee	The Chair explained the position as follows: • Dr Hayley Scott, Dr Gishani Egan and Dr Tamatoa Blaiklock will continue in office for the next financial year.	**MOTION:** That the current members continue in office for the next financial year and that Dr Giles Turner be appointed to the Executive			

		• Dr Kiyomi Kitagawa is available for re-election and is automatically nominated. • Dr Brendon Eade will retire and is not seeking re-election. • A nomination has been received for Dr Giles Turner from Taupo Medical Centre. The Chair thanked Dr Brendon Eade for his commitment to the Network and Executive Committee over his tenure. The Chair welcomed Dr Giles Turner to the Executive Committee.	Committee. **MOVED:** AP **SECONDED:** BE **CARRIED**		
8	Auditors	The Chair reported that the Executive Committee have recommended that KPMG be re-appointed for the next financial year and that they be given authority to fix their remuneration.	**MOTION:** That KPMG is re-appointed as auditors for the next financial year and that the directors have authority to fix their remuneration. **MOVED:** AP **SECONDED:** TB **CARRIED**		
9	Honoraria	The Chair explained that the Executive Committee recommended that the honoraria for the coming year be set at a maximum of $300,000 per annum; to be divided among the committees in such proportions as they may determine and adjusted on a yearly basis using the “cost pressures adjustment”, the government funding adjustment.	**MOTION:** That the Executive Committee sets the level of honoraria at a maximum of $300,000 per annum, to be divided among the committees in such proportions as they may determine. **MOVED:** AP		

			SECONDED: GE **CARRIED**			
9	General business	There was no discussion held. JSJ closed the meeting with a karakia.				

MEETING CLOSED	6.22pm
NEXT MEETING DATE	Tuesday, 25 November 2025

SIGNED ON BEHALF OF THE PIN INC. EXECUTIVE COMMITTEE, CHAIRMAN AS A TRUE AND ACCURATE RECORD OF THE MEETING	
DATE SIGNED	