



Purpose and Aim	Membership	Decision-making																
<p>The purpose of the Renal Regional Clinical Service Network (the ‘Network’) is to provide advice and make recommendations to realise the Renal Regional Clinical and Capital Services Plan November 2023 (the ‘Renal Plan’) for renal services in Te Manawa Taki.</p> <p>The Network will prioritise the recommended actions from the Renal Plan and support the development of a prioritised work programme and key workstreams to be approved by the Te Manawa Taki Hospital and Specialist Services Regional Leadership Team. This work will be supported by dedicated programme support.</p>	<table><tr><th>Representatives from the following areas:</th><th>Example of roles:</th></tr><tr><td>Medical x 5</td><td>Clinical Directors / HoD, SMO</td></tr><tr><td>Nursing x 3</td><td>Nurse Manager, Nurse Practitioner, CNS</td></tr><tr><td>Allied Health/Scientific/Technical x 3</td><td>Physiologist, Social Worker, Pharmacist</td></tr><tr><td>Operations x 3</td><td>Operations Manager</td></tr><tr><td>Māori/Pasifika clinicians x 2</td><td>Māori and Pacific</td></tr><tr><td>Primary Care x 1</td><td></td></tr><tr><td>HSS GDO representative</td><td></td></tr></table> <p>Note: Delegates will be present by agreement if a Network member is unable to attend.</p> <p>Roles and Responsibilities Network members will commit to:</p> <ul style="list-style-type: none">attending and being prepared for all meetings by reading or reviewing core documentsdemonstrating an understanding of the perspectives of patients and whānau relevant to the work of the Networklinking in with other relevant clinical or technical groups to share information on the work of the Networkmaking timely decisions and taking action so as to not hold up the programmenotifying the Programme Manager if any matter arises which may affect the programme as soon as practical. <p>Network members can expect:</p> <ul style="list-style-type: none">that meetings will be arranged in a timely manner and at a time most convenient for Network membersto be provided with complete, accurate and meaningful information in a timely mannerto be given reasonable time to make decisionsto be alerted to potential risks and issues that could impact the programme, as they ariseto have open and honest discussionsto be informed of resulting decisions and decision-making processes. <p>Please also refer to the Equity Assurance processes for the Implementation Plan.</p>	Representatives from the following areas:	Example of roles:	Medical x 5	Clinical Directors / HoD, SMO	Nursing x 3	Nurse Manager, Nurse Practitioner, CNS	Allied Health/Scientific/Technical x 3	Physiologist, Social Worker, Pharmacist	Operations x 3	Operations Manager	Māori/Pasifika clinicians x 2	Māori and Pacific	Primary Care x 1		HSS GDO representative		<p>The role of the Chair and Deputy Chair is to reach decisions by consensus (i.e. Network members are satisfied with the decision even though it may not be their first choice).</p> <p>Decisions will be aligned with three goals:</p> <ol style="list-style-type: none">Enhancing patient, family and whānau-centred care in the context of regional renal services to improve outcomesAchieving the Quadruple Aim (population health and equity; patient experience; effective use of resources; staff learning and development) in the context of regional renal servicesAchieving ongoing clinical, operational and financial sustainability of regional renal services, with consideration of the sustainability of interdependent services. <p>If a disagreement occurs, Network members can raise their concerns with the Chair and/or Deputy Chair who will ensure their different perspectives relating to the disagreement are well documented and included in the meeting minutes. A course of action to attempt to resolve the issue will be documented by the Programme Manager.</p> <p>A quorum set at nine, plus Chair or Deputy Chair is required for a consensus. If not possible, the Chair will make the final decision.</p>
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Principles	Meetings and Attendance																	
<p>In 2022 and 2023, workshops and interviews were conducted with a diverse group of stakeholders to develop the Renal Plan which sets out the vision, principles and headline actions for renal services in Te Manawa Taki. The Renal Plan envisions an exemplary regional renal service that is equitable, modern, safe and accessible, where patients and whānau are supported to live their lives to the fullest and no one is left behind.</p> <p>The Five Key Principles developed in the plan are:</p> <ol style="list-style-type: none">Putting the patient and whānau at the centre of healthcareHospitals and districts working together to provide seamless care for every patientBringing treatment closer to homeRemoving barriers to accessing healthcareData and digital solutions to support service innovation, development and clinical decision-making. <p>The Five Key Principles combined with the following objectives will achieve the vision:</p> <ul style="list-style-type: none">Providing equitable and culturally safe healthcare to patients and whānau by ensuring that all aspects of regional service delivery models enable priority populations to flourishEstablishing effective leadership and clinical decision-making channels and agreeing a performance monitoring framework for the regional renal service, andCreating a regional approach to the development, resourcing and allocation of renal services to improve equitable health outcomes for patients and whānau.	<p>Regular monthly meetings will be held, either via Teams or face-to-face as agreed. These details will be advised for each meeting by the Programme Manager. Meeting agendas and minutes will be collated and circulated by the Programme Manager by email no later than 48 hours before the meeting. This will include:</p> <ul style="list-style-type: none">scheduling meetingsagendas and supporting informationmeeting notes. <p>The Network members will appoint the Chair and Deputy Chair at the first meeting.</p> <p>All meetings will be run by the Chair and/or Deputy Chair. A quorum of 50% of membership is required to proceed, including representation across all five districts. The role of the Chair is to frame each agenda item with purpose and key questions to be addressed.</p> <p>If the Chair is unable to attend a meeting, the Deputy Chair will run the meeting. For specific issues, others may attend by the invitation of the Chair as required. Workshops may be required for specific purposes and the programme team would provide the support for designing and delivering the content of these workshops. Compensation and/or reimbursement of costs will be offered only to those not employed by Te Whatu Ora. This will be negotiated and organised by the Programme Manager and approved via delegation process.</p>																	