

NZePS

Medtech Activation Process

To assist with speeding up the activation process during COVID-19, Steps 1 to 3 (refer below) are NOT required. These steps relate to the Connected Health Information Services Request Form (CHIS) - part of the Activation process outlined in the Medtech32 Activation User Guide.

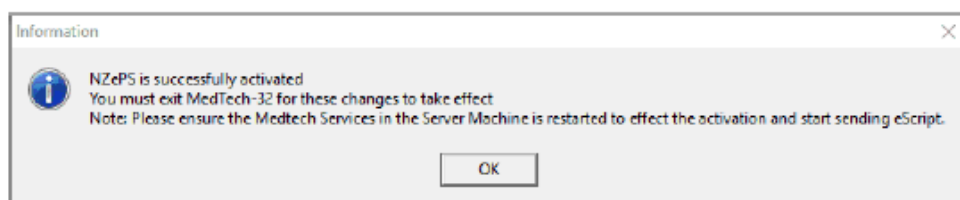
1. Complete the Connected Health Information Services Request Form available on the [Ministry of Health website](#)
2. Sign and email the Connected Health Information Services Request Form to the Ministry of Health at onlinehelpdesk@moh.govt.nz
3. The Ministry of Health will process the application and provide your practice with the relevant information needed for configuring the NZePS service within Medtech32.

Please proceed to the following steps included in the Medtech32 Activation User Guide.

Note: Step 6 below is important to ensure the practice's connection to NZePS is working, ensuring pharmacies are successfully able to download ePrescriptions from the NZePS broker. You will need to talk to your IT support person if you do not know how to restart Medtech Services.

To activate the NZePS service within Medtech32:

1. Select the **check boxes** to indicate
 - o Acceptance of the Terms and Conditions
 - o Acceptance of the Ongoing Monthly Fees for your practice
2. Select the **Activate** button
3. Once the activation process has been completed, you will be prompted with the following message:



4. Your User Name and Password will be automatically created and added to the screen as part of the activation process.
5. Click on the **OK** button to close the message prompt
6. Exit Medtech32 and complete the required restart of your Medtech Services before you start to use the NZePS service within Medtech32.