

FLU ELIGIBILITY REPORT

1.	Purpose	 The Flu Eligibility Report provides the practice with a list of patients who: are likely eligible for a funded flu vaccination are not recorded as having received a flu vaccination in the current flu vaccination period. The Report is intended to assist practices to contact patients and offer them a funded Flu vaccination. We recommend practices review these lists.
2.	Frequency	Weekly – every Monday at 2:30pm.
3.	Report name in Indici/PHO Folder Medtech/Healthlink Folder	Name format: [practice id]_flu_[file transfer method]_[data source]_[date].csv Name example: 9000_flu_healthlink_id1_20220801.csv
4.	User	Nursing Team
5.	How to Use	Review the list of patients and recall following practice processes. The report is in Excel format. Filters can be added to enable the practice team to filter by eligibility criteria – e.g. age, ethnicity, condition.
6.		