

# RANDOM NHI REPORT

1.	Purpose	To enable practices to review their enrolment processes. A random selection of patients from the practice's Enrolled Service Users (ESUs) is provided to enable the practice to check that their enrolment processes, and the requirements of the PHO Enrolment Rules, have been followed.
2.	Frequency	Quarterly – 5 <sup>th</sup> in March, June, September, and December.
3.	Report name in Indici/PHO Folder Medtech/Healthlink Folder	<u>Name format:</u> [practice id]_r100_[file transfer method]_[data source]_[date].csv <u>Name example:</u> 9000_r100_healthlink_id1_20220801.csv
4.	User	Administration
5.	How to Use	Use the Pinnacle Practice Enrolment Form Check List to check that the patients listed on the Random NHI List have been completed correctly. Practices are encouraged to discuss findings and any concerns with their Practice Systems Support team.
6.	Resources	Enrolment <a href="https://www.pinnaclepractices.co.nz/resources/enrolment/">https://www.pinnaclepractices.co.nz/resources/enrolment/</a> Practice Enrolment Form Check List <a href="https://www.pinnaclepractices.co.nz/assets/Resource-files/Practice-Enrolment-Form-Check-list-May-2021.pdf">https://www.pinnaclepractices.co.nz/assets/Resource-files/Practice-Enrolment-Form-Check-list-May-2021.pdf</a>