# Checklist for Children’s Act safety checking

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| --- | --- | --- | --- | --- | --- | --- | --- |
| New core worker | ID verification | Police vetting | Employer/ personal reference | Employment verification | Applicant interview (documented) | Professional membership (APC) | Risk assessment |
| Name |  |  |  |  |  |  | [Date] |
| Name |  |  |  |  |  |  |  |
| Name |  |  |  |  |  |  |  |
| New non-core worker | ID verification | Police vetting | Employer/ personal reference | Employment verification | Applicant interview (documented) |  | Risk assessment |
| Name |  |  |  |  |  |  | [Date] |
| Name |  |  |  |  |  |  |  |
| Name |  |  |  |  |  |  |  |
| Existing core worker | ID verification | Police vetting |  |  |  | Professional membership (APC) | Risk assessment |
| Name |  |  |  |  |  |  | [Date] |
| Name |  |  |  |  |  |  |  |
| Name |  |  |  |  |  |  |  |
| **Existing non-core workers** | **ID verification** | **Police vetting** |  |  |  |  | **Risk assessment** |
| Name |  |  |  |  |  |  | [Date] |
| Name |  |  |  |  |  |  |  |
| Name |  |  |  |  |  |  |  |