

ONE POINT LESSON

Advanced Forms – Changing Values

1.	In Medtech click:	<u>S</u> etup ManageMyHealth ConnectedCare C <u>B</u> IT <u>C</u> AT <u>W</u> indow <u>H</u> elp Suppo	t Ch
		ACC	
	> Setup	Accounting •	
	> Advanced Forms	Advanced Forms Coding Systems	
		Agencies Coding Terms	
	> Advanced Forms Manager		
		Appointment Advanced Forms Manager	
		Clinical Advanced Forms Publisher	
		Connected Health Information Services Advanced Forms Folders	
		Medical Device Setup Advanced Forms Group	
		In/Out Box	-
		Location Concept Map	
		Patient Register	
		Advanced Forms	
2.	Change the publisher to Pinnacle.	C Advance Forms Eublisher: Pinnacle (PINN)	
	Find the advanced form you want to	Code Form Name Web Publisher Folder	G
	amend and double click to open.	ACP Advance Care Planning Pinnacle Planning Pinnacle	u
		AH Xmas Cover MHN Pinnacle	
		AHR GP Triage - phone call Pinnacle	
		AHR1 After Hours Response - Phone C Pinnacle AHR2 After Hours Response - Triage Pinnacle	
		AHRF GP Triage - Face To Face Pinnacle	
		AHU13 Free After Hours Under 13 Pinnacle	
		AHU14 Free After Hours under 14 Pinnacle	
		AHU6 Free After Hours Under 6 Pinnacle AN1 First Antenatal Check Pinnacle	
		BFS Lake Taupo - B 4 School Pinnacle B 4 Schools	
		BSP Bowel Screening Programme Pinnacle HaurakiPHD	
		COP COPD Service Pinnacle CPS Clinical Pharmacist survey Pinnacle	
		CPS Clinical Pharmacist survey Pinnacle	
3.	Select the 'Fields' tab and double click	S View Advanced Form	
	on the row with the \$ sign.	Wajkato B 4 School	
		Main Actions Fields Field Rules Form Rules User Settings Audit	
		Type Caption Term Code Seq Heading/Group Waikato B 4 Schools	
		Note	
		Field/Term Consult Date: BFSDATE.PINN 1	
		Field/Term Webform Complete? \$ BFSQ1.PINN 2	
		Field/Term More tab complete? BFSQ2.PINN 3	
		•	
		Add <u>View</u> <u>Delete</u>	
		<u>Up</u> Do <u>w</u> n	
		Inactive:	
		Inactive:	

5.	Select the 'Values' tab and double click on the field that needs amending.	View Form Field Main Value Ves Ves View View QK Cancel Help
6.	Amend the 'Bill Amount' and click OK.	View Field Value Value: Yes Billing Service Code: Waikato B 4 School (B4S) Bill Amount: 94.82 Recall Recall In: For Form: Summary Merge Text: Summary Merge Text: Cancel Help