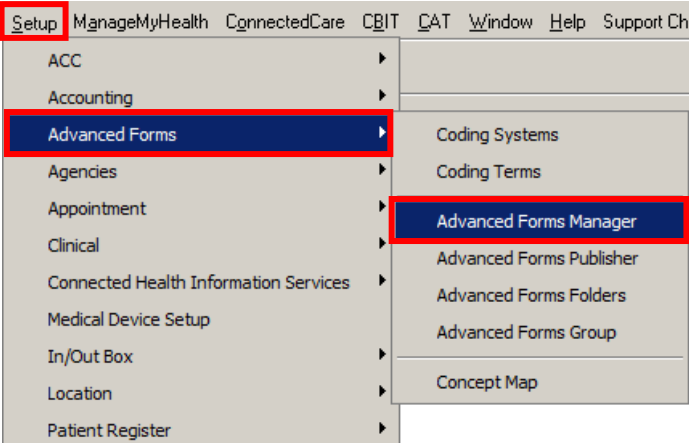
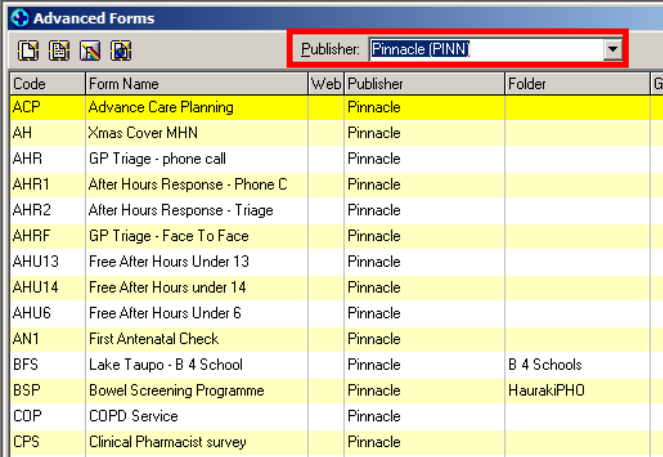

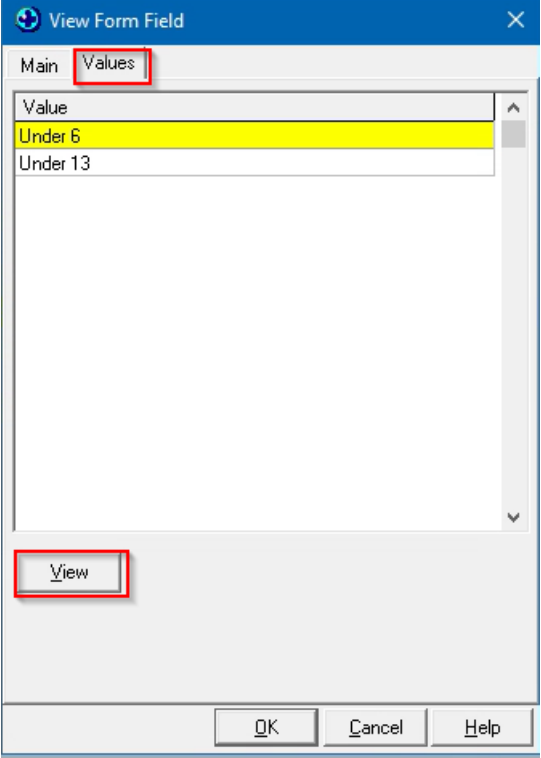
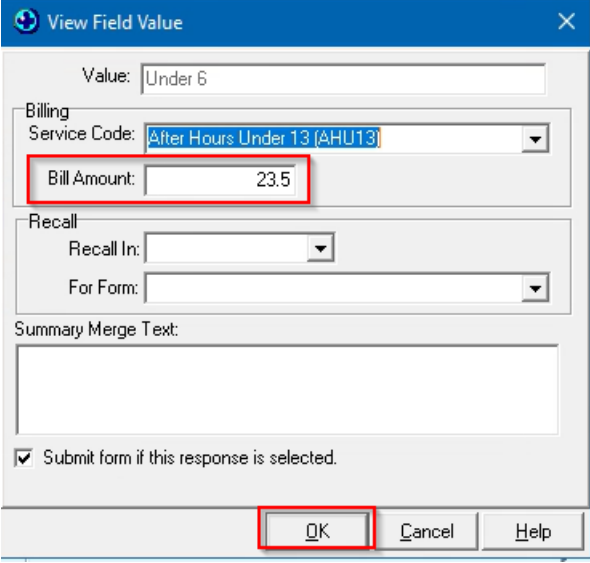


ONE POINT LESSON

Advanced Forms – Changing Values (for example)

<p>1. In Medtech click:</p> <ul style="list-style-type: none"> > Setup > Advanced Forms > Advanced Forms Manager 																																																																																											
<p>2. Change the publisher to Pinnacle. Find the advanced form you want to amend and double click to open.</p>	 <table border="1"> <thead> <tr> <th>Code</th> <th>Form Name</th> <th>Web</th> <th>Publisher</th> <th>Folder</th> <th>G</th> </tr> </thead> <tbody> <tr> <td>ACP</td> <td>Advance Care Planning</td> <td></td> <td>Pinnacle</td> <td></td> <td></td> </tr> <tr> <td>AH</td> <td>Xmas Cover MHN</td> <td></td> <td>Pinnacle</td> <td></td> <td></td> </tr> <tr> <td>AHR</td> <td>GP Triage - phone call</td> <td></td> <td>Pinnacle</td> <td></td> <td></td> </tr> <tr> <td>AHR1</td> <td>After Hours Response - Phone C</td> <td></td> <td>Pinnacle</td> <td></td> <td></td> </tr> <tr> <td>AHR2</td> <td>After Hours Response - Triage</td> <td></td> <td>Pinnacle</td> <td></td> <td></td> </tr> <tr> <td>AHRF</td> <td>GP Triage - Face To Face</td> <td></td> <td>Pinnacle</td> <td></td> <td></td> </tr> <tr> <td>AHU13</td> <td>Free After Hours Under 13</td> <td></td> <td>Pinnacle</td> <td></td> <td></td> </tr> <tr> <td>AHU14</td> <td>Free After Hours under 14</td> <td></td> <td>Pinnacle</td> <td></td> <td></td> </tr> <tr> <td>AHU6</td> <td>Free After Hours Under 6</td> <td></td> <td>Pinnacle</td> <td></td> <td></td> </tr> <tr> <td>AN1</td> <td>First Antenatal Check</td> <td></td> <td>Pinnacle</td> <td></td> <td></td> </tr> <tr> <td>BFS</td> <td>Lake Taupo - B 4 School</td> <td></td> <td>Pinnacle</td> <td>B 4 Schools</td> <td></td> </tr> <tr> <td>BSP</td> <td>Bowel Screening Programme</td> <td></td> <td>Pinnacle</td> <td>HaurakiPHO</td> <td></td> </tr> <tr> <td>COP</td> <td>COPD Service</td> <td></td> <td>Pinnacle</td> <td></td> <td></td> </tr> <tr> <td>CPS</td> <td>Clinical Pharmacist survey</td> <td></td> <td>Pinnacle</td> <td></td> <td></td> </tr> </tbody> </table>	Code	Form Name	Web	Publisher	Folder	G	ACP	Advance Care Planning		Pinnacle			AH	Xmas Cover MHN		Pinnacle			AHR	GP Triage - phone call		Pinnacle			AHR1	After Hours Response - Phone C		Pinnacle			AHR2	After Hours Response - Triage		Pinnacle			AHRF	GP Triage - Face To Face		Pinnacle			AHU13	Free After Hours Under 13		Pinnacle			AHU14	Free After Hours under 14		Pinnacle			AHU6	Free After Hours Under 6		Pinnacle			AN1	First Antenatal Check		Pinnacle			BFS	Lake Taupo - B 4 School		Pinnacle	B 4 Schools		BSP	Bowel Screening Programme		Pinnacle	HaurakiPHO		COP	COPD Service		Pinnacle			CPS	Clinical Pharmacist survey		Pinnacle		
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<p>3. Select the 'Fields' tab and double click on the row with the \$ sign.</p>	 <table border="1"> <thead> <tr> <th>Type</th> <th>Caption</th> <th>Term Code</th> <th>Se</th> </tr> </thead> <tbody> <tr> <td>Heading/Group</td> <td>Free After Hours Under 13</td> <td></td> <td></td> </tr> <tr> <td>Field/Term</td> <td>Date of Consult:</td> <td>AH13DAT.PINN</td> <td></td> </tr> <tr> <td>Field/Term</td> <td>Time of Consult:</td> <td>AH13Q5.PINN</td> <td></td> </tr> <tr> <td>Field/Term</td> <td>Patient Funding Status</td> <td>AH13Q1.PINN</td> <td></td> </tr> <tr> <td>Field/Term</td> <td>Age category</td> <td>\$ AH13Q6.PINN</td> <td></td> </tr> <tr> <td>Field/Term</td> <td>Submit form</td> <td>AH13Q7.PINN</td> <td></td> </tr> <tr> <td>Tab/Section</td> <td>Version</td> <td></td> <td></td> </tr> <tr> <td>Field/Term</td> <td>Version</td> <td>AH13Q10.PINN</td> <td></td> </tr> </tbody> </table>	Type	Caption	Term Code	Se	Heading/Group	Free After Hours Under 13			Field/Term	Date of Consult:	AH13DAT.PINN		Field/Term	Time of Consult:	AH13Q5.PINN		Field/Term	Patient Funding Status	AH13Q1.PINN		Field/Term	Age category	\$ AH13Q6.PINN		Field/Term	Submit form	AH13Q7.PINN		Tab/Section	Version			Field/Term	Version	AH13Q10.PINN																																																							
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<p>4. Select the 'Values' tab and double click on the field that needs amending.</p>	 <p>The screenshot shows a 'View Form Field' dialog box with a 'Main' tab and a 'Values' sub-tab. A list of values is displayed: 'Value', 'Under 6', and 'Under 13'. The 'Under 6' value is highlighted in yellow. A 'View' button is located below the list, and 'OK', 'Cancel', and 'Help' buttons are at the bottom.</p>
<p>5. Amend the 'Bill Amount' and click OK.</p>	 <p>The screenshot shows a 'View Field Value' dialog box. The 'Value' field contains 'Under 6'. The 'Billing' section has a 'Service Code' dropdown set to 'After Hours Under 13 (AHU13)'. The 'Bill Amount' field contains '23.5'. The 'Recall' section has 'Recall In' and 'For Form' dropdowns. A 'Summary Merge Text' field is empty. A checkbox 'Submit form if this response is selected.' is checked. 'OK', 'Cancel', and 'Help' buttons are at the bottom.</p>