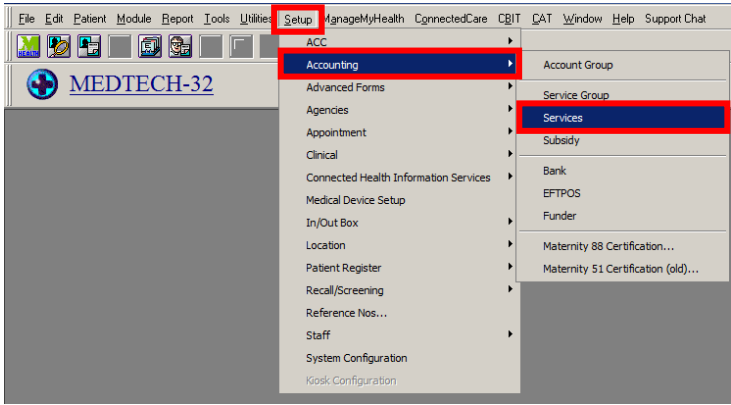
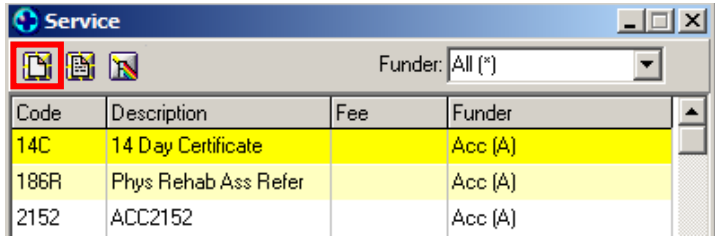


ONE POINT LESSON

Advanced Forms – Creating a Service Code

<p>1. In Medtech click:</p> <ul style="list-style-type: none"> > Setup > Accounting > Services 																	
<p>2. Click the icon outlined in red to add a new service.</p>	 <table border="1" data-bbox="678 952 1356 1093"> <thead> <tr> <th>Code</th> <th>Description</th> <th>Fee</th> <th>Funder</th> </tr> </thead> <tbody> <tr> <td>14C</td> <td>14 Day Certificate</td> <td></td> <td>Acc (A)</td> </tr> <tr> <td>186R</td> <td>Phys Rehab Ass Refer</td> <td></td> <td>Acc (A)</td> </tr> <tr> <td>2152</td> <td>ACC2152</td> <td></td> <td>Acc (A)</td> </tr> </tbody> </table>	Code	Description	Fee	Funder	14C	14 Day Certificate		Acc (A)	186R	Phys Rehab Ass Refer		Acc (A)	2152	ACC2152		Acc (A)
Code	Description	Fee	Funder														
14C	14 Day Certificate		Acc (A)														
186R	Phys Rehab Ass Refer		Acc (A)														
2152	ACC2152		Acc (A)														
<p>3. Create the service codes as required.</p> <p>Click OK.</p> <p>Repeat the process for each individual service code required.</p>	