



Telehealth Locum Service Enrolled General Practice Information

Overview

- Practice Plus Telehealth Locum Service provides a telehealth locum GP to an Enrolled GP practice on a sessional basis. The P+ Locum will be set up and remote into your Practice Management System (PMS) to document into the clinical notes, refer, prescribe etc
- Your General Practice will have allocated sessions where you are able to book patients in directly for either telephone or video 15-minute consultations.
- Patients can be seen at home, or the practice may choose to host patients in the practice
- You may have one or more locums assigned to your service depending on scheduling for both parties.

Set Up Required:

- One Remote Access Login (can use a generic 'Locum' account)
- Each Locum working in your system will need their own log in to the Practice PMS
- You will be sent details including Name, NZMC, Phone, Email, HPI
- Locum will utilize the Practice video consult platform, or if none, consults will be phone only

Particular Applications and 3rd Party that need to be set up:

- Ensure E-prescribing is appropriately configured
- Email Lab with new locum details
- ACC either:
 - o Add Locum ACC# if you have it
 - o Email ACC with locum details
- BPAC (if you use this for referring to DHB or Radiology)

In person support

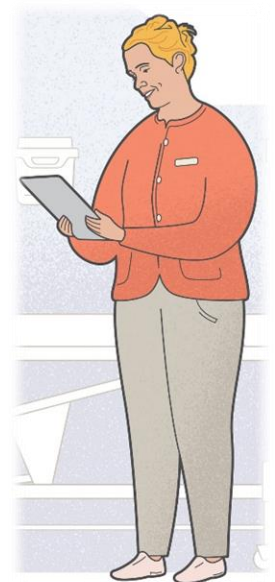
The P+ Locum will have clear access to an on-site team member to help with issues requiring in person management/assistance. This would need to be a contact phone number and/or email address or designated task list, depending on Practice set up
This could include:

- To assist to arrange an in person consultation with a doctor if required
- To arrange an in-person investigation (e.g. throat swab, urine test to be sent)

Inbox + Task Management

- P+ Locums will be unable to action results once they have returned to the Inbox.
- In the User settings it needs to be configured that all results are forwarded to a Practice Inbox to be reviewed and actioned.
- The P+ locum will include clear instructions in their Plan if there anticipated next steps (e.g. If throat swab negative, patient to stop antibiotics).
- P+ Locums will be unable to check and action tasks between their shifts

Please complete the following table for context for the P+ Locum



Practice Name	
Location	
Practice Context	<i>e.g VLCA practice</i>
Local Hospital Contact Number	
Public Hospital Referral	<i>e.g Healthlink</i>
Private Specialist Referral	<i>e.g SR</i>
Local Healthpathways url and log in details	
Lab Provider and how to access	
Radiology Provider and how to access	
Practice PMS	
Hospital Notes and how to access	
Services within the Practice?	
Contact number and email/task box for on-site support	
Video Consult option? and how to access	

Remote Access to PMS set up	
Locum Login for PMS set up	

Practice Plus Contact Details

Contact: support@practiceplus.nz