

Service Utilisation Data/MHN Clinical Event Export

This export includes the service utilisation data and the clinical event data

| Export due date | For the quarter | | |
|-------------------------|---------------------|--|--|
| 1 st January | October to December | | |
| 1 st April | January to March | | |
| 1 st July | April to June | | |
| 1 st October | July to September | | |

These instructions are for Profile for Windows

Login into Profile as ADMIN, or any user with access to the practice menu.

Go to Practice\ Import & Export\ General



The Data Transfer Functions window should appear

On the left select **'Capitation Based Funding'** and on the right select **'Clinical performance Indicators'**.

| | | _ |
|---|--|---|
| Export Import | | |
| Available Types | Available Format | |
| Age-Sex Register Transactions Macros/Typing Templates Service Codes Externel Providers (Medical) <u>Prostation Based Flording</u> Occupation Codes Travel Medicine Form Templates Patient Record | Clinical Performance Indicators Flat file (HL7) Service Utilisation LSU Service Utilisation Version 1.1 | |

Click Start

The Clinical Performance Indicators Export window will appear

| Clinical Perfo | ormance Indicators | Export | × |
|--|---|--------------------------|------|
| Export Range: | 0/2022 | | |
| -rom: 01/07/2023 | 9/2023 | Last Quarter | |
| Filter By: | | | |
| Provider: | | | |
| All Only | | | |
| Include Service Utilisation Details: | | | |
| Name 🔺 | | | Code |
| Accident Compensation Corporation | ı | | ACC |
| General Medical Services | | | GMS |
| General Medical Services - Capitate | d | | CGMS |
| Hepatitis Services | | | HEP |
| Immunisation Services | | | IMM |
| Maternity Services | | | MAT |
| ✓ Pinnacle | | | CBF |
| Specialist Medical Services | | | SMS |
| | | | |
| Patient Statuses | | eased | |
| Patient Statuses ✓ Capitated Casual Frrolled Inactive | Dec | eased | |
| Patient Statuses ✓ Capitated Casual ✓ Enrolled Inactive ✓ Active Transfer | □ Dec □ Unu red ☑ Reg | eased ised istered | |
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Select the appropriate date range. (Last quarter - see the table on page 1)

Ensure that the Provider dot is in All.

Place the ticks beside the agencies that you want to export data for. This will normally be the agencies with the codes **CBF**, **GMS**, **and IMM**.

If you wish to include Casual patients, then place the tick in Include Casuals.

If you wish to include the Patient Co-Pay information, then place the tick in Include Patient Co-Pay Information

Click **OK**. The Save As dialog box will appear. Navigate to the folder where you wish to save the SUR file to. Normally this is something like **c:\hlink\ff_out\pinnacle**

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| E2021-20070111145213.xml | | <u>S</u> ave |
| | • | Cancel |
| | southInk E2021-20070111145213.xml | southlnk |

This message will appear indicating that the export is being run.



When the export is complete a message will show, displaying the results of the export

| Service Utilisat | ion Export Summary | × |
|------------------------------------|--|-----------|
| Number of Tra | nsactions Exported: | |
| GMS | 9 | |
| IMM | 43 | |
| Total | 52 | |
| Service Utilisati C:\HLINK\FF_C | ion File saved to:)UT\southInk\E2021-200701111 | 45213.xml |
| | | |
| | OK | |
| | <u></u> | |

Click **OK** to close this window and then click Cancel to close the Data Transfer Functions window.