Ending Patient Relationship Standard Letter – behaviour related

Practice letterhead

Date

Pt name

Pt address

Dear [insert name]

The purpose of this letter is to advise you that we will no longer be providing medical care to you and your enrolment with us will be terminated. This follows a complete breakdown in the doctor/patient relationship with this practice following your [insert reason].

If you have an explanation for this behavior please respond to this letter by dd/mm/yyyy, and your response will be taken into consideration.

In the absence of a reasonable explanation for this/these incidents we will require you to make alternative arrangements for your primary healthcare. Please advise the details of your new doctor for us and we will forward your medical records to them,

Yours faithfully

Name

Designation